



Minutes

Western Community Engagement Forum Partnership Board

Venue:	Hillam and Monk Fryston Community Centre
Date:	Tuesday 7 March 2017
Time:	6.30pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, Mel Hobson, David Hutchinson, Bob Packham and Chris Pearson. <u>Co-opted members</u> Andy Pound (Chair), Jenny Mitchell and Rita Stephenson.
Apologies:	Councillor John Mackman, David Nicklin, Jenny Prescott, Councillor Bryn Sage, Roy Wilson and Stuart Wroe.
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council)
Public:	4 (representing funding applicants)

32. DISCLOSURES OF INTEREST

Councillor Packham declared a non-pecuniary interest in minute number 37 as his wife was presenting an application for funding from the Sherburn Community Trust. He remained in the meeting during consideration of the application.

33. MINUTES

The Partnership Board considered the minutes of the meeting held on 17 January 2017. The Board agreed that the resolution recorded at minute 27 (ii)

should be amended to reflect that the decision of the Board was that “applicants for project funding should be encouraged to present their project to the Partnership Board before submitting an application to the Funding Sub-Committee.”

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 17 January 2017, subject to the amendment of resolution (ii) under minute number 27.

34. CHAIR’S REPORT

The Chair welcomed Board members, officers and funding applicants.

35. ISSUES TABLE

The Board considered the latest Issues Table, and provided updates where relevant. These included:

(i) Item 25 (Flooding in the Aire Valley) – the Board was concerned at the apparent lack of progress and level of information from the relevant agencies. The Board asked the Democratic Services Officer to request an update from Mark Young at North Yorkshire County Council (NYCC).

(ii) Item 66 (Lorries and vans parking along old A1) – the Board was concerned at the mixed messages regarding enforcement and clearways, including along the A162. The Board agreed to include the A162 issues under this item, and to ask the Democratic Services Officer to liaise with the relevant agencies to provide an update to the next Board meeting.

(iii) Item 70 (fly-tipping) – it was confirmed that SDC would not be providing signage, therefore the CEF would be able to proceed as originally planned with the purchase of signage.

RESOLVED:

(i) To note the updates; and

(ii) To ask the Democratic Services Officer to update the Issues Table.

36. FINANCE REPORT

The Board noted the finance report which confirmed a remaining budget of £7,060.

RESOLVED:

To note finance report.

37. PROJECT FUNDING APPLICATIONS

The Chair advised that he would consider agenda item 10 at this point, as the applicants were waiting to present their applications.

37.1 Sherburn in Elmet Community Trust

Karen Packham presented the application on behalf of the Sherburn in Elmet Community Trust. The application was for £4,000 to cover approximately two-thirds of the cost of purchasing equipment for a Community Café which would be located in the Old Girl's School in Sherburn in Elmet. It was confirmed that the remaining balance would be sought from the National Lottery 'Awards for All' scheme.

The Board was informed that the Community Café would be run by a café manager and a team of volunteers, and that the opening times would be 40 hours per week as detailed in the application form and project brief.

It was noted that the Community Café project would be delivered alongside a project to refurbish the Old Girl's School. This separate project would be delivered by the Friends of the Old Girl's School, with oversight by the Sherburn in Elmet Community Trust.

The Development Officer confirmed that he had been able to advise the applicant prior to submission, and that the application was of a high standard. The Board was also advised that there would be opportunities to promote the CEF at the Community Café.

The Board was supportive of the aims of the application, but requested clarity on the impact if the additional money was not raised. The applicant confirmed that an alternative plan was available which would allow the funding to be sourced from alternative providers in smaller 'bite-size' chunks. The Board confirmed that funding from the CEF would be conditional on the project being delivered.

In response to questions from the Board it was confirmed that the Community Café would not be a commercial venture, as the Community Trust was a not-for-profit group.

The Board confirmed that the application met the requirements of the Funding Framework, in particular that it met at least two objectives of the Community Development Plan (CDP) and that it demonstrated a clear need for the project.

RESOLVED:

To approve the grant of £4,000 subject to the promotion of the CEF, and subject to the Community Café being delivered as outlined in the application and project brief.

37.2 Sherburn in Elmet & District Gala Association

Councillor David Buckle presented the application on behalf of the Sherburn in Elmet & District Gala Association, but noted that he was not a member or representative of the group. The application was for £5,000 towards the cost of installing a 'Safa mat' surface at Eversley Park in Sherburn in Elmet. The total cost of the project was £10,000 and the remaining balance would be met through a combination of the Gala association's funds and other fundraising including from the National Lottery.

The application confirmed that the surface would provide improved access to the park for vehicles and pedestrians and in particular for wheelchair users and people with impaired mobility. The Board was also advised that the new surface would be permanent, so in addition to the Gala it would benefit the whole community including other community and/or sporting events. The Board noted that it would also provide a safer route for children walking to the High School.

The Board confirmed that the application met the requirements of the Funding Framework, in particular that it met at least two objectives of the Community Development Plan (CDP) and that it demonstrated a clear need for the project.

The Board was supportive of the application, but noted that a greater proportion of the cost could be met from the Gala association and, taking into account the remaining CEF budget, the Board agreed that £3,000 would be an appropriate contribution.

RESOLVED:

To approve a grant of £3,000 towards the project as outlined in the application, subject to the project being able to commence with the reduced funding and subject to the promotion of the CEF funding.

38. CEF NOTICEBOARDS

The Development Officer updated the Board on progress with the project to provide dedicated CEF noticeboards for parishes within the CEF area. It was noted that six Parish Councils had expressed an interest in the project.

RESOLVED:

To authorise the purchase of six noticeboards at a maximum cost of £528 per sign.

39. COMMUNITY DEVELOPMENT PLAN (CDP) UPDATE

Roy Wilson entered the meeting during consideration of this item.

The Development Officer presented an update to the Community Development Plan (CDP). It was noted that the Fairburn Community Café had been established and had accommodated 80 people during the first day. It was also

noted that the Monk Fryston Sports Hub project, which had received financial support from the CEF, was also progressing well.

Councillor Packham reported that NYCC were reviewing the designation of public footpaths and rights of way, and that the CEF might wish to monitor developments.

The Development Officer circulated the final draft of the revised fly-tipping leaflet, for which funding had been agreed at a previous meeting. The design was approved, subject to some minor amendments to the content.

RESOLVED:

- (i) **To note the Community Development Plan update;**
- and**
- (ii) **To approve the design of the fly-tipping leaflet.**

40. CEF PUBLICITY AND BRANDING

The Development Officer circulated a proposed new logo and branding for the CEF. It was explained that the designer had also illustrated how the branding could be applied across all five CEFs, but that this would have to be considered at the quarterly CEF Chair's meeting.

The Board approved the proposed logo and branding, but requested that the 'Your Community' tagline be made more prominent.

RESOLVED:

To approve the new logo and branding for the Western CEF, subject to the 'Your Community' tagline being made more prominent.

41. FUNDING SUB-COMMITTEE

It was noted that there had not been a meeting of the Funding Sub-Committee, due to their being no business to consider.

42. NEXT MEETING

It was confirmed that the next meetings of the Funding Sub-Committee and the Partnership Board would be on Tuesday 11 April at the Hillam and Monk Fryston Community Centre starting at 6.30pm and 7pm respectively.

The meeting closed at 7.49pm.